



**ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
FORLÌ CAMPUS**

INCOMING STUDENTS INFOSHEET ACADEMIC YEAR 2013/2014

**Edited by the
INTERNATIONAL RELATIONS OFFICE**

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Office Hours:
Monday, Tuesday, Friday: 9.00 -11.15
Wednesday: 9.00 - 12.00
Tuesday, Thursday: 14.30 - 15.30

WELCOME TO FORLÌ' CAMPUS ☺



The **University of Bologna** has adopted a Multicampus structure. In **Forlì Campus** there are the following schools:

School of Economics, Management and Statistics:

<http://www.ems.unibo.it/it>

(Contact: External Relations Office, Piazzale della Vittoria 15 – Forlì; Tel. +39.0543.374671;

E-mail: ems.fo.international@unibo.it)

School of Engineering and Architecture:

<http://www.ingegneriarchitettura.unibo.it/it>

(Contact: Erasmus Office, Via Fontanelle, 40 – Forlì Tel. +39.0543.374450 e-mail segreteria didattica ingarc.vpce.segrdidattica-ingfo@unibo.it or Gilles Mariotti, E-mail: gilles.mariotti@unibo.it

School of Political Sciences:

<http://www.scienzepolitiche.unibo.it/it>

(Contact: Erasmus Office, Via G. Della Torre 1 – Forlì; e-mail info.spfo@unibo.it)

School of Foreign Languages and Literatures, Interpreting and Translation:

<http://www.scuolalingue.unibo.it/it>

(Contact: Erasmus Office, Corso della Repubblica 136 – Forlì; segreteria.didatticasslmit.unibo.it, Tel. +39.0543.374505

WELCOME DAY

Orientation sessions and events organized by the Schools for exchange students. In each School of the University of Bologna there is an international office devoted to provide help and support to exchange students. Some Schools organize also special orientation sessions for exchange students. Calendars are published on the Schools' **websites**.

ITALIAN LANGUAGE COURSE

The **University Language Centre, CLA (Centro Linguistico di Ateneo)** organises Italian free courses for exchange students (Erasmus, Erasmus Mundus, Overseas, etc.).

Address:

Viale Marconi, 7 - 47122 Forlì FC

Tel. +39.0543.374350

Fax: +39.0543.374352

Email: cla.fo-segreteria@unibo.it;

<http://www.cliro.unibo.it/portale/sedi/forli.asp>

More information on:

http://www.cliro.unibo.it/portale/corsi/corsi_italiano_eng.asp

THE ONLINE APPLICATION

Applicants must make sure that their home University has forwarded their personal details to the University of Bologna. This is an absolutely necessary step to begin the online application procedure.

Please note that the online application is compulsory and must be completed before your arrival in Italy.

Go to AlmaRM - Accesso studenti, type the username e password you've received with the "Confirmation message" and enter your personal homepage. You can change password, check your personal and exchange data, manage your contacts, print your acceptance letter.

ARRIVAL REGISTRATION

As soon as you arrive at the University of Bologna you should go to the **International Office** of your city-campus (Bologna, Cesena, Forlì, Ravenna, Rimini) to do the registration: your grant will start according to the date of the registration. The official arrival or departure date that will appear on your documents can only be the date you show up at the office.

Bring with you one passport size photo and a photocopy of your passport.

You will get **documents** stating your arrival and a **Welcome Kit** with all you need to start your university life. If you need stamps on specific documents from your home university, bring them with you.

DOCUMENTS REQUIRED FOR THE STAY

For all students:

Upon arrival you have to register at the "Agenzia delle Entrate" in Corso Mazzini, 17 – Forlì, in order to receive your personal fiscal code ("codice fiscale"). You will need to open an Italian bank account, to rent a flat, to enter into an Italian phone contract and other services.

Office hours:

Mon to Fri 8.45 am -12.45 am

Tue and Thu 3 pm - 5 pm

Tel. +39.0543.713811

Fax: +39.0543.713880

For further details visit the following webpage:

<http://www.agenziaentrate.gov.it/wps/portal/entrate/home>

EU students:

Students who are citizens of a country of the European Union (EU), non-eu citizens with Italian citizenship, as well as citizens of Switzerland, Norway, Liechtenstein, Iceland, Andorra, the Principality of Monaco, Republic of San Marino and the Vatican City, can freely travel and stay in Italy for up to a maximum of three months.

Exchange students (Erasmus or other programmes) who will be staying in Italy for more than 3 months but in any case temporarily must [register with the temporary population list](#) at the Registry office (Anagrafe) in the city they live and study.

<http://www.unibo.it/it/campus-forli/studiare-a-forli/exchange-students>

(please, look at: *Iscrizione schedario popolazione Forlì Word.doc* and *Cancellazione schedario popolazione Forlì Word.doc*)

Where to apply: Unità Servizi Demografici del Comune di Forlì, Ufficio Stranieri
Piazzetta della Misura n. 5; Tel. 0543/712287 - 712855, fax 0543/712348; E-mail:
servizi.demografici@comune.forli.fc.it

Monday - Friday: 8.30 – 11 a.m.

For further information:

http://www.comune.forli.fc.it/servizi/procedimenti/ricerca_fase03.aspx?ID=10738

<http://www.eng.unibo.it/PortaleEn/Students/International+Students/Rules+for+entry+and+residence+in+Italy/Registration+with+the+temporary+population+list.htm>

Non-EU students:

Before leaving: visa and health insurance

Before arriving to Italy non-EU students must apply for visa. Detailed information on how to apply for it can be found in the website of the Ministry of Foreign Affairs:

http://www.esteri.it/visti/index_eng.asp

Or you can contact, in advance, the nearest Italian Consulate in your Country.

Important: when you apply for the Visa, have your medical insurance stamped by the Embassy, otherwise you will not be able to use it to apply for the Residence Permit.

Once in Italy: how to apply for the residence permit

Non-EU students must request a residence permit ("permesso di soggiorno") within 8 days from their arrival in Italy.

Before completing the application students need to register at the International Relations Office of the University (registration involves only students who come to Italy within an exchange programme framework).

At the Post Office students can pick up the **Kit** that includes an envelope (with a yellow stripe), two forms and the instructions.

Poste Italiane a Forlì: (Post office)

Address: Piazza Saffi, 28, Tel. +39.0543.816490

Address: Piazzale della Vittoria, 25 Tel. +39.0543.372311

For assistance student can apply to:

Centro Servizi per l'integrazione nel Comprensorio Forlivese:

Sede: Piazzetta San Crispino, 1

Tel. 0543.712818

Fax: 0543.712817

E-mail: centrostranieri.fo@comune.forli.fc.it

Opening time: Monday, Friday, Saturday from 9.00a.m. to 1.00p.m.; Tuesday and Thursday from 3.00 to 6.00p.m.

Web site :
<http://www.comune.forli.fc.it/servizi/menu/dinamica.aspx?idArea=72479&idCat=71227&ID=71227&TipoElemento=categoria>

Once you have completed the application, you have to take it to one of the post offices provided with the "Sportello Amico" together with:

- a copy of the page of your passport with your personal data, a copy of your entry Visa and copies of any other pages containing Visas and stamps;
- the Arrival Statement issued by the University of Bologna or a self-certification;
- a copy of the letter of invitation issued by the University of Bologna and presented to obtain the Visa from the Italian Embassy abroad, initialled by the Embassy;
- a € 16.00 duty stamp (sold at the tobacconists);
- the payment receipt for the pre-stamped payment slip provided by the Post Office

for €107.50 charged for the PSE (Permesso di Soggiorno Elettronico, Electronic Residence Permit);

- the forms from the postal kit, duly completed;
- a copy of your health insurance policy

a) If already taken out in your country, the insurance policy must meet the following requirements: it must be made out in your name and must have a duration of no less than the duration of the Visa. The insurance policy must also be stamped or approved in any other way by the Embassy. Important: if your health insurance policy is not stamped by the Embassy, it cannot be used for the issuing of the Residence Permit!

So do remember to explicitly request that it be stamped when you go to the Embassy for the Visa.

b) If you do not have health insurance, or you have an insurance policy that has not been stamped by the Embassy, you must purchase another one in Italy from the Post Office, by completing and paying a payment slip (bollettino postale) made out to:

INA Assitalia - C/C n. 712 70 003

via del Tritone 181 00187 Roma

CAUSALE (reason for payment): Polizza Sanitaria studente straniero 6/12 mesi (foreign student healthcare policy 6/12 months)

IMPORTO (amount): 6 months = €49.00 /12 months = €98.00

To obtain the certificate of confirmation of the insurance policy after payment, you must send a fax to INA Assitalia (fax 06 3613626) with a copy of the payment slip, a copy of the first page of your passport, your e-mail address, and you must immediately contact the INA Assitalia offices by phone on 06 3611676 or 06 3210214

To apply for a Residence Permit, you must also pay a service charge of €30 to the Post Office. The Post Office will give you a receipt which you must carry with you together with your passport until you receive the Electronic Residence Permit, and an order to go to the Questura - Immigration Office - for photographic identification. Around 6 to 8 weeks after the photographic identification, you will receive a text message to the phone number you have indicated in your application, giving you an appointment to collect your Residence Permit. You can check the status of your application on www.portaleimmigrazione.it - "Area riservata stranieri" by entering the Password and User ID indicated on the receipt. Important: you must enter only the figures, not the dash.

Appointment at "Questura"

When you present your application at the post office you will be given a notification with the date of the appointment at the "Questura" (Police Headquarters) of Forlì for the signalling picture. Bring with you four identical and recent passport sized photographs on a white background.

Visiting the website <http://www.poliziadistato.it/articolo/1076-Stranieri> for further information on the residence permit, you can also check the state of your application simply inserting the number of the registered letter (12 characters).

Questura di Forlì: (Police Headquarters)

Address: C.so Garibaldi, 173

Tel. +39.0543.719111
Fax: +39.0543.719777
Email: urp.quest.fc@pecps.poliziadistato.it

HEALTH CARE

EU students

To be eligible for national health service, students must be in possession of a valid **European Health Insurance Card (EHIC)**, which entitles them to receive all the health benefits. Students can enjoy free use of family doctors by presenting the health card and the university badge. EU students without the card have to get a **private health insurance** covering the whole duration of the stay and the related **certificate of conformity with Italian law** provided and signed by the insurance company.

The toll free number of the Regional Health Service is 800 033 033. It is a free telephone information service which provides you with all the information about health services and assistance in Emilia-Romagna.

You can call it from all over Italy using landline and mobile phone.

Hours:

Monday to Friday: 8:30 - 17:30

Saturday: 8.30 - 13.30

Non-EU students

Before leaving you must buy a private insurance, which **must be stamped by the Italian Consulate**. Without the stamp of the consulate, once in Italy you may be forced to buy another insurance policy, because foreign insurances, not validated by the consulate, are useless in obtaining the residence permit.

If you didn't buy an insurance before leaving, once in Italy you can choose to register with the National Health Service (SSN) or to buy a private insurance.

To register with the National Health Service (SSN) you can go to any post office by paying 149.77 euros in favour of "Amministrazione - PT CSSN Regione Emilia-Romagna" quoting "pagamento quota assistenza". Then you have to take to the AUSL the following documents:

- payment receipt;
- residence permit.

AUSL di Forlì

Address: via Oberdan, 11

Tel: 0039.0543.733679/733680 733629

Hours:

Monday - Friday: 7.30 - 13.15

Saturday: 7.30 - 12.30

<http://www.ausl.fo.it/>

<http://www.ausl.fo.it/Percorsidisalute/Medicidifamiglia/NucleidiCurePrimarie/tabid/1610/Default.aspx>

(web page indicating the list of available health centres and offices offering first aid in Forlì)

<http://www.ausl.fo.it/tabid/47/Default.aspx>

(web page indicating the list of available doctors, including all the necessary data, i.e. phone numbers and addresses. Alternatively, you can refer to a specialised private doctor and pay him the price of the visit, which can be refunded upon request).

DISABLED STUDENTS

There is a support service for students with special needs who are in a situation of special disadvantage and who intend to participate in international academic exchange projects (such as Erasmus, Overseas, Leonardo da Vinci and others). You can visit the **Disabled Student Services** or send an e-mail to disabili@unibo.it

By contacting the Disabled Student Services in time, you can check the accessibility of facilities and reference design with possible solutions according to different needs. It's important to know some characteristics of the University of Bologna and the Forlì Campus university facilities are included in the city and not assembled in a traditional campus.

Once in Italy, we remain as mediators with different educational and administrative realities, we provide some services, such as mentoring, coaching lessons, teaching support

Service for disabled students:

Outside opening times we receive by appointment

Address: Via Ranzani 14 Bologna

Contact: Tel. +39.051.2095941; +39.051.2095942

Fax: +39.051.2086164

E-mail: disabili@unibo.it

Mon. To Thu. 9.30 - 13.00; 14.00 - 16.00

Fri. 9.30 – 13.00; 14.00 – 15.30

LEARNING AGREEMENT

After registering at the University's International Relations Office, you should contact your Italian coordinator (the professor responsible of your exchange) and [Erasmus Offices](#) at schools to get the information you need about your school.

You can refer to your coordinator and to Erasmus Offices if you need advice for your study plan and the course units. You may also need your coordinator if you want to change your learning agreement or signed it.

THE ONLINE STUDY PLAN

The service Piani di studio web is **available from the day you register your arrival at the University of Bologna**, until the end of July (at the end of the academic year).

Before you Enter your personal homepage in [AlmaRM – Accesso studenti](#) or go to [Piani di studio web](#) typing username and password you have been given. Choose course units and press the save button before quitting the programme.

For further details see the web page:

[http://www.unibo.it/it/internazionale/opportunita-di-scambio/erasmus-e-accordi-internazionali/prima-della-partenza\)](http://www.unibo.it/it/internazionale/opportunita-di-scambio/erasmus-e-accordi-internazionali/prima-della-partenza)

TERM AND EXAMINATION DATES

School of Economics, Management and Statistic:

FIRST SEMESTER:

23/09/2013 – 31/10/2013 Lectures
04/11/2013 – 09/11/2013 Examination session
11/11/2013 – 23/12/2013 Lectures
24/12/2013 – 06/01/2014 Christmas holidays
07/01/2014 – 15/02/2014 Examination session

SECOND SEMESTER:

17/02/2014 – 29/03/2014 Lectures
31/03/2014 – 12/04/2014 Examination session
17/04/2014 – 22/04/2014 Easter holidays
14/04/2014 – 30/05/2014 Lectures
03/06/2014 – 31/07/2014 Examination session
25/08/2014 – 19/09/2014 Extra exams

Scuola di Ingegneria e Architettura

23.09.2013 – 20.12.2013 Lectures
24.02.2014 – 06.06.2014 Lectures

Examination session

7 gennaio 2014 – 21 febbraio 2014
9 giugno 2014 – 31 luglio 2014
1 settembre 2014 – 19 settembre 2014 Extra Exams

23/12/ 2013 - 6 /01/2014 Christmas Holidays
17/04/2014 - 23 /04/2014 Easter holidays

School of Political Sciences:

FIRST SEMESTER:

23/09/2013 – 13/12/2013 Lectures
23/12/2013 – 06/01/2014 Christmas holidays
07/01/2014 – 21/02/2014 Examination session

SECOND SEMESTER:

24/02/2014 – 16/02/2014 Lectures
17/04/2014 – 22/04/2014 Easter holidays
23/04/2014 – 30/05/2014 Lectures
03/06/2014 – 31/07/2014 Examination session
01/08/2014 – 22/08/2014 Summer holidays
25/08/2014 – 19/09/2014 Extra exams

The academic calendar of the master degree **Interdisciplinary Research and Studies on Eastern Europe (MIREES)** is different:

FIRST SEMESTER:

30/09/2013 – 20/12/2013 Lectures
23/12/2013 – 08/01/2014 Christmas holidays
09/01/2014 – 17/01/2014 Examination session

SECOND SEMESTER:

20/01/2014 – 16/04/2014 Lectures
17/04/2014 – 22/04/2014 Easter holidays
23/04/2014 – 20/06/2014 Lectures
23/06/2014 – 18/07/2014 Examination session
01/09/2014 – 19/09/2014 Extra exams

For a more detailed overview please refer to the home page of the faculties, then:

- *Studenti > Calendario Accademico*
- *> Studenti > Orario delle lezioni e Note e Variazioni*

School of Foreign Languages and Literatures, Interpreting and Translation:

PRIMO SEMESTRE

01/10/2013 – 20/12/2013 Lectures

23/12/ 2013 - 6 /01/2014 - Christmas holidays

07/01/2014 – 08/02/2014 Examination session

SECONDO SEMESTRE

10/02/2014 – 16/05/2014 Lectures

17/04/2014 – 22/04/2014 Easter holidays

12/05/2014 – 12/07/2014 Examination session

01/09/2014 – 30/09/2014 Examination session

EXAM REGISTRATION

Once in Forlì, students are required to submit their online study plan, in order to register for every exam:

<http://piani.unibo.it>

To register before sitting each exam:

<https://almaesami.unibo.it>

Once entered the Students' Access Area, you have to authenticate according to the login procedure using the institutional credentials (Username "name.surname@studio.unibo.it" and password).

Further information on study plan submission will be given during the Welcome Day

GRADING SYSTEM

Each course gives certain amount of **ECTS credits (1ECTS or European Credit Transfer and Accumulation System = 1CFU or Credito Formativo Universitario = 25 workload hours)** and can be divided into **modules** (usually 2). At the end of each teaching activity (or module) students are expected to pass an exam in order to obtain final marks and the credits designated to the course.

Full list of classes for Academic Year 2012/2013 is available at:

<http://www.eng.unibo.it/PortaleEn/Academic+programmes/Teachings/default.htm>

ECTS grades: A, B, C, D, E, F (failed)

Italian grades out of 30L/30 (<18: failed)

School of Foreign Languages and Literatures, Interpreting and Translation

Bachelor courses

Grade	%	ECTS
30L	9,15%	A
30	17,74%	B
29	6,24%	B
28	14,01%	B
27	11,60%	C
26	9,76%	C
25	7,51%	C
24	6,71%	D
23	4,49%	D
22	3,81%	D
21	2,63%	D
20	2,70%	E
19	1,16%	E
18	2,48%	E

Master of Arts courses

Grade	%	ECTS
30L	15,26%	A
30	28,08%	B
29	8,13%	C
28	14,94%	C
27	11,33%	D
26	6,97%	D
25	5,01%	D
24	3,54%	D
23	2,60%	E
22	1,64%	E
21	0,94%	E
20	0,94%	E
19	0,36%	E
18	0,27%	E

School of Economics, Management and Statistics

Bachelor courses

Grade	%	ECTS
30L	4,93%	A
30	8,29%	A
29	3,69%	A
28	8,39%	B
27	8,64%	B
26	8,22%	B

25	8,02%	C
24	8,51%	C
23	6,99%	C
22	6,45%	C
21	5,63%	D
20	6,34%	D
19	4,61%	D
18	11,29%	E

Master of Arts courses

Grade	%	ECTS
30L	9,12%	A
30	17,15%	B
29	8,31%	B
28	14,20%	B
27	12,23%	C
26	9,19%	C
25	7,50%	D
24	6,09%	D
23	4,09%	D
22	3,26%	D
21	2,19%	D
20	2,43%	E
19	1,44%	E
18	2,80%	E

School of Engineering and Architecture

Bachelor courses

Grade	%	ECTS
30L	5,25%	A
30	10,67%	A
29	3,26%	A
28	9,20%	B
27	8,87%	B
26	8,80%	B
25	8,32%	C
24	8,96%	C
23	6,89%	C
22	6,22%	C
21	5,35%	D
20	6,23%	D
19	4,44%	D

18	7,55%	E
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Master of Arts courses

Grade	%	ECTS
30L	10,28%	A
30	23,47%	B
29	5,69%	B
28	14,90%	C
27	12,35%	C
26	9,33%	C
25	6,29%	D
24	5,82%	D
23	3,62%	D
22	2,38%	D
21	1,57%	E
20	1,82%	E
19	1,06%	E
18	1,42%	E

School of Political Sciences

Bachelor courses

Grade	%	ECTS
30L	4,17%	A
30	12,11%	A
29	4,98%	A
28	10,83%	B
27	10,43%	B
26	9,36%	C
25	8,76%	C
24	8,23%	C
23	6,31%	C
22	5,33%	D
21	4,23%	D
20	5,00%	D
19	3,26%	D
18	7,00%	E

Master of Arts courses

Grade	%	ECTS
30L	10,34%	A
30	26,72%	B
29	8,35%	B
28	16,81%	C
27	12,33%	C
26	8,53%	D
25	5,38%	D
24	4,19%	D
23	2,08%	D
22	1,42%	E
21	0,91%	E
20	1,16%	E
19	0,45%	E
18	1,34%	E

COURSES TAUGHT IN ENGLISH

School of Economics, Management and Statistics

Courses:	ECTS	hours	I semester		II semester	
			I part	II part	I part	II part
Accountability and extended performance measurement in public services (LM)	6	30				
Accounting and auditing in public sector (LM)	6	30				
Accounting Ethics and Social Responsibility (L)	6	40				
Business Performance Analytics (LM)	6	30				
Competition and Competitive Strategies Analysis (LM)	6	30				
Competition Economics and Policy (LM)	6	30				
Corporate Valuation (LM)	6	30				
Cost Management (LM)	6	30				
Development and International Cooperation Economics (LM)	6	30				
Economic Theory of Organization (LM)	6	30				
Financial Analysis (L)	8	60				
Fund Raising (LM)	6	30				
Game Theory (LM)	6	30				

Human Resources Development and Leadership (LM)	6	30				
Innovation Economics (LM)	6	30				
Institutions Economic Analysis (LM)	6	30				
International Management (LM)	6	30				
Investments	6	42				
Management and accounting of public-private partnerships (LM)	6	30				
Merchant Banking and private equity (LM)	6	30				
Public Performance, governance and service delivery (LM)	6	30				
Social Entrepreneurship (LM)	6	30				
Social Reporting (LM)	6	30				
Strategic Marketing (LM)	6	30				

LM: Economia e commercio, Economia e gestione aziendale, Economia sociale

Exchange students may choose courses from bachelor's degree as well as from master's degree regardless of their background. For further information on course contents please refer to the following link:

<http://www.eng.unibo.it/PortaleEn/Academic+programmes/Teachings/default.htm>

2nd level degree students can also take some courses in Bologna, from those offered in the following degree courses:

- Economics: http://www.lmec.unibo.it/LMEC/Academics/1st+year_students.htm

- Quantitative Finance: <http://corsi.unibo.it/Qfinance/Pages/CourseStructure.aspx>

School of Political Sciences

- **Scienze Internazionali e Diplomatiche** (cod.8783) (Second cycle degree/ Two years Master) offers the following courses taught in English. You can choose to attend them both you are an UNDERGRADUATE student and a POSTGRADUATE one:

Courses:	ECTS	hours	I semester	II semester
Applied econometrics	8	40+20		
Economics of competition policy	8	40		
Globalization and Nation-States	8	40		
History of Soviet Union's and Russian Foreign Policy	8	40		
Pan-European Security	8	40		
Political economy of development	8	40		
Political economy of Transition	8	40		
Political economy of welfare systems	8	40		
Politics of the world economy	8	40		
Post-socialist transition and EU Enlargement Eastwards	8	40		
Topics in international trade	8	40		

- **Mass Media e Politica** (cod.8051) (Second cycle degree/ Two years master) offers one course taught in English. You can choose to attend it both you are an UNDERGRADUATE student and a POSTGRADUATE one:

SECONDO SEMESTRE:

Analysis of political language (8 ects)

- **Interdisciplinary Research and Studies on Eastern Europe- MIREES** (cod. 8049) (Second cycle degree/Two years master): all courses are taught in English.

Admission to these courses is restricted to:

- Master/graduate students;
- Students whose field of study is linked to Eastern European studies.

Responsible for the admission is the head of the Master programme, prof. Stefano Bianchini (stefano.bianchini@unibo.it)

Courses:	ECTS	hours	I semester	II semester
A film journey through former Yugoslavia and its demise	4	20		
Balkan contemporary history	4	20		
Caucasus and central area	8	40		
Community participation and social trust in Eastern Europe	4	20		
Conflict, violence and reconciliation in see	4	20		
Developing multicultural skills in	4	20		
Dissent, civil society and democracy in Eastern Europe	4	20		
Economics of Transition in Central Europe	4	20		
Economics of Transition in South East Europe	4	20		
Economy and regional policies in Russia	4	20		
FDI and development policy in East Central Europe	4	20		
Globalization and Nationalism	4	20		
History of Soviet Union's and Russian Foreign Policy	8	40		
Jewish studies and socio-religious Transitions	8	40		
Macro-regional cooperation in Central Europe and the Danube-Balkan Basin	4	20		
Media, Russia and Soviet Cinema	4	20		
Memories and Politics. Mapping the Baltic and the Black Sea Regions	4	20		
Organized crime and trafficking in Central and South Eastern Europe	4	20		
Pan-European Security	8	40		
Political economy of Transition	8	40		
Post-socialist transition and EU Enlargement Eastwards	8	40		
Quantitative methods for social research	8	40		
Russia and regional policies in East-Central Europe	4	20		
The Yugoslav crisis and its demise	4	20		

Further information on the web page:

<http://corsi.unibo.it/2Cycle/mirees/Pages/CourseStructure.aspx>

School of Foreign Languages and Literatures, Interpreting and Translation

Courses on foreign languages and foreign literature are taught in the original language. Italian Linguistics, Italian Literature, Italian Language and optional courses are taught in Italian.

School of Engineering and Architecture

- **Aerospace Engineering** (cod. 8769) (Second cycle degree/Two years master): all courses are taught in English.

Courses:	ECTS	hours	I semester	II semester
Aerospace propulsion system	9			
Applied aerodynamics A	6			
Applied aerodynamics B	6			
Atmospheric flight dynamics A	6			
Atmospheric flight dynamics B	6			
Mathematical methods for engineering	6			
Numerical analysis	6			
Experimental methods in aerodynamics	6			
Radio communication and radar system	6			
Simulation and modelling in fluid dynamics	6			
Spacecraft orbital dynamics and control	6			

CHANGES TO THE EXCHANGE PERIOD

The number of months of your exchange period has been agreed in advance by your university and the University of Bologna.

If you want to leave in advance, you just need to inform your home university.

If you want to stay longer, please ask permission from your home University and to your Italian coordinator. He/she has to give the authorization by sending an email to International Relations Office in your Campus.

If you require it the International Relations Office will issue an updated registration certificate.

TRANSCRIPT OF RECORDS

In order to obtain a transcript of records, all the exams you have passed must be officially recorded. Recording of an exam consists in an official statement that a student has sat an exam, obtaining a grade and a number of ECTS in a specific date, issued and signed by the professor. The record is an official document, with a legal value. It can be either electronic (through AlmaEsami) or on paper.

Exams must also be transcribed on your record book (libretto). Be aware that your libretto is not an official record of your exams.

You can check the recordings of your exams through your personal homepage in [AlmaRM – Accesso studenti](#) or directly through [AlmaEsami](#) typing username and password. The recorded exams are marked with "verbalizzato" and the grade.

For further information

http://www.eng.unibo.it/PortaleEn/Students/International+Students/exchange/arrive_italy/exams_sessions.htm

BACK TO YOUR HOME UNIVERSITY

At the end of your exchange period you have to go to the same International Relation Office where you have registered your arrival, to register your departure.

Take with you your libretto and a copy of it. Check through AlmaEsami that all the exams you've taken have been recorded. If not please contact professors and ask for recordings. Bring with you a copy of certifications of all different activities you have done in your exchange period, that are not subjected to recording through AlmaEsami.

The International Relation Office will issue certificate stating your exchange period spent at University of Bologna. If you need stamps on specific documents from your home university, bring them with you.

After registering your departure and after the office check of all exam records, you'll be able to download your transcript of records from your personal Homepage, directly from your PC.

ACCOMMODATION

In order to find an accommodation in Forlì you can contact the associations listed below **BEFORE** your arrival to Italy:

Koiné

Address:

Via Valverde, 15 – 47121 Forlì

Tel. +39.054331521

Email: exchanges@koineonline.org

More information on <http://www.koineonline.org/servizi/students-exchange/student-exchange-eng/>

Ser.In.Ar.

Address:

Viale Corridoni, 18 – 47121 Forlì

Tel. +39.0543.375511

Fax: +39.0543.375555

Email: serinar@criad.unibo.it

More information on:

http://serinar.criad.unibo.it/servizi_agli_studenti/informazioni_utili_forli

ER-GO

Address:

via Schiavonia,5 - 40121 Bologna

Tel. +39.051 6436711

Fax: +39. 051 235645

International Desk at <http://www.er-go.it/index.php?id=7136>,

Email: ergoid@er-go.it

Ergo risponde service at <https://www.er-go.it/fileadmin/include/faq/index.php>

Website: <http://www.er-go.it/index.php?id=5963>

Forlì

Tel. +39.0547 364311 (solo su appuntamento)

Other sources online:

<http://www.easystanza.it>

<http://www.casaswap.com/>

<http://www.housinganywhere.com/>

<http://www.postoletto.com/>

<http://www.bakeca.it/home.php>

HousingAnywhere Service

This service provides exchange students with the possibility to swap their accommodation with exchange students from other countries.

Students from the University of Bologna who are about to spend a period of study abroad can advertise their accommodation by logging in the [HousingAnywhere website](#) with their institutional e-mail address (nome.cognome@studio.unibo.it). Searching for an accommodation can be done by selecting the location of the host university on the web site.

Vice versa, exchange students coming to the University of Bologna can search for an accommodation in Bologna or one of the other 4 city campuses. They can also advertise their own accommodation if their home university has subscribed as well to HousingAnywhere.

IT-SERVICES

University of Bologna – Polo di Forlì offers his students a completely free Internet WiFi service.

For information on WiFi configuration of your PC visit the following website:

<http://www.unibo.it/it/campus-forli/servizi-di-campus/wi-fi-connettersi-senza-cavo-forli>

Padiglione Melandri **Campus**

Piazzale Solieri 1

Padiglione Pallareti (Biblioteca "R.Ruffilli")

Via San Pellegrino Laziosi 13

Aule Pratella

Via Balilla Pratella 14

Scuola di Economia, Management e Statistica- Forlì

Piazzale della Vittoria 15

Scuola di Scienze Politiche - Forlì

Via Giacomo della Torre 3

Scuola di Lingue e Letterature, Traduzione e Interpretazione

Corso della Repubblica 136

Aule Oberdan Via Oberdan 2

Scuola di Ingegneria e Architettura

Via Fontanelle 40

CLA

Via Marconi 7

Palazzo delle Vacche (Dip. Interpretazione e Traduzione)

Corso Armando Diaz 64

Aule Valverde

Via Valverde 15

Aule Magna e Mazzini

Corso della Repubblica 88 e 88/A

Foresteria docenti

Via Pisacane 11

Hangar di Ingegneria

Via Seganti 103

Padiglione Pneumologia c/o Campus

Via Giacomo della Torre 3

Padiglione Celtico c/o Campus

Via Giacomo della Torre 3

The Comune di Forlì offers another free Internet WiFi service. For information on WiFi configuration of your PC and on the available seats visit the following website:

<http://www.comune.forli.fc.it/salottiwifi/>

COMPUTER ROOMS

LABIC (equipped with 170 PC workspaces)

Address: Via Giacomo della Torre, 3

Opening Hours: Mon - Thu from 9am to 7pm; Fri from 9am to 6pm;

Website: <http://www.poloforli.unibo.it/labic>

Library «Roberto Ruffilli» (equipped with 10 PC workspaces)

Address: Via San Pellegrino Laziosi, 13

Opening hours: Mon – Thu from 9am to 9.50pm; Fri from 9am to 7pm; Sat from 9am to 2pm

Website:

<http://www.poloforli.unibo.it/Polo+Forli/Biblioteca/default.htm>

Advanced School of Modern Languages for Interpreters and Translators – SSLMIT (Forlì)

Address: Corso della Repubblica, 136 (only for students enrolled at SSLMIT)

Faculty of Economics

Address: Via Balilla Pratella, 14 (only for students of Economics)

Valverde hall (equipped with 10 PC workspaces)

Address: Via Valverde, 15

Opening hours: 9am – 12pm

II Faculty of Engineering – Forlì

Address: Via Fontanelle, 40

CLIRO (only for CLIRO students)

LIBRARIES

Academic Library «Roberto Ruffilli»

Address: Via San Pellegrino Laziosi, 13

Opening hours: Mon – Thu from 9am to 9.50pm; Fri from 9am to 7pm; Sat from 9am to 2pm

Tel.: +39.0543.374001

bibliotecararuffilli.info@unibo.it

To check book and journal availability:

<http://sol.cib.unibo.it/SebinaOpac/Opac?sysb=UBOPL>

Classical Municipal Library «Aurelio Saffi»

Address: Corso della Repubblica, 72

Tel: +39.0543.712600

biblioteca-saffi@comune.forli.fc.it

Modern Municipal Library «Alessandro Schiavi»

Address: Corso della Repubblica, 78

READING ROOMS

Academic Library «Roberto Ruffilli»

Address: Via San Pellegrino Laziosi, 13

Sala Studio Valverde

Via Valverde, 15, Tel. +39.0543 374837

Hours: Monday -Friday from 9.00 a.m. to 12.00 pm

Sassi Masini Student Hall

Tel. +39 0543 30672

Address: Via Sassi, 17

Hours: Friday-Sunday and holidays from 8.30 am to 12 pm

Biblioteca Comunale "Aurelio Saffi"

Corso della Repubblica, 72 – Forlì +39.0543 712600

Laboratori Informatici di Campus (LABIC)

Via Giacomo della Torre, Tel. +39.0543 374170

For further information :

http://www.poloforli.unibo.it/Polo+Forli/Studenti/ServiziOpportunita/Aule_studio.htm

SPORT

For University sport activities students may refer to CUSB

<http://www2.cusb.unibo.it/CUSB/Sedi/Forli/Corsi/default.htm>

PLACES OF INTEREST

Students can find useful tourist information on Forlì and its surroundings at:

Tourist Information Office (IAT)

Address: Piazzetta della Misura, 5 – Forlì

Tel. +39.0543.712435

Fax: +39.0543.712755

Email: iat@comune.forli.fc.it

Website: http://www.comune.forli.fc.it/servizi/notizie/notizie_homepage.aspx

Portale della Provincia di Forlì-Cesena > Turismo

http://www.turismo.fc.it/vti_g1_1.aspx

http://www.turismoforlivese.it/servizi/notizie/notizie_homepage.aspx?lang=3

http://www.turismo.fc.it/vti_g2_1.aspx?rpstry=22 (English version)

USEFUL WEBSITES AND TELEPHONE NUMBERS

Fire department 115

Home Page Forlì Campus:

<http://www.eng.poloforli.unibo.it/PoloForliEn/default.htm>

International Relations Office Forlì:

<http://www.unibo.it/it/campus-forli/servizi-di-campus/ufficio-relazioni-internazionali-uri>

International Relations Bologna:

<http://www.eng.unibo.it/PortaleEn/International+Relations/default.htm>

University of Bologna Home Page:

<http://www.eng.unibo.it/PortaleEn/default.htm>

State police :

<http://www.poliziadistato.it/>

Transport:

Forlì airport «L. Ridolfi»: http://www.forliairport.com/main/index.php?id_pag=3

Bus transport:

<http://www.atr.fc.it/>

<http://www.avm.fc.it/avm/>

Railways: <http://www.ferroviedellostato.it/>

Cab: <http://www.taxiforli.it/>

For more information on the facilities for disabled students:

<http://www.eng.unibo.it/PortaleEn/Students/Student+Guide/foreignlanguage/disabledstudents.htm>

Emergency numbers:

- Public emergency 113
- European Emergency Number 112
- Medical emergency 118
- Health Centres:
<http://www.ausl.fo.it/Percorsidisalute/Medicidifamiglia/NucleidiCurePrimarie/tabid/1610/Default.aspx> (web page indicating the list of available health centres and offices offering first aid in Forlì)